

Hampton Mews of St. Andrews at Plantations
Board of Directors Meeting Minutes for Dec. 10, 2013

Call to Order: Meeting called to order at 10:00 am by Nancy Zebko.

Notice: Proof of notice posted on line and on property.

Quorum: A quorum was present with Nancy Zebko via phone, Bobbi Cogger and Phil Borgia via phone.

Minutes: MOTION made by Bobbi Cogger and seconded by Nancy Zebko to accept minutes as presented. Motion was passed unanimously.

Presidents Report: Nancy had nothing to report.

Treasurers Report: Everything seems to be right on track for the year. 5,774.44 is in operating as of November 30, 2013.

Management Report: M&E will replace the dead plants as weather permits and when cold snaps are no longer a threat.

Unfinished Business:

Lattorial Shelf: Lynn reported that she went to AMI and talked with Jessica Douglas. Jessica said the contract was awarded and the work is scheduled to be done in February when the lake water level is lower.

Christmas Decorations: There was a lengthy discussion about Christmas Decorations. It was decided to send a note to the tenant as a reminder to remove the blow-up Santa one week after the Holiday.

Backflow Inspections: A brief discussion followed about the backflow inspections. It was decided to wait until notification was received from the County.

Mulch/Landscape: M&E made a mistake on the mulch quote. The quote is \$4,076 not \$4,760.00. Mulch will be done in January. Phil raised the question about removal of dead plants. A discussion followed regarding replacement of dead plants. There are weeds in the gravel box between the driveways. A motion was made by Bobbi Cogger and seconded by Nancy Zebko to allow M&E Landscape to replace dead plants as needed up to \$500. The motion passed unanimously. Phil mentioned that a neighbor from across the street complimented on M&E Landscapes maintenance of Hampton Mews.

Parking: A brief discussion followed on parking issues.

New Business:

Budget: After a brief discussion on the 2014 budget a motion was made by Phil Borgia and seconded by Bobbi Cogger to approve the 2014 budget. The motion passed unanimously. A discussion followed to move the annual meeting to February 20, 2014 at 10:00 am.

Adjournment: Nancy Zebko made a motion to adjourn at 11:00 am, seconded by Bobbi Cogger. Motion passed unanimously.

Submitted by:
Lynn Lakel, LCAM
Sunstate Management Group