

Hampton Mews of St. Andrews at Plantations
Board of Directors Meeting Minutes for February 12, 2016

Call to Order: Meeting called to order at 10:14 am by Nancy Zebko.

Notice: Proof of notice posted on line and on property.

Quorum: A quorum was present with Nancy Zebko and Mark Hanket via telephone. Also present Lynn Lakel from Sunstate Management. Angie Miller was absent.

Minutes: Mark made a **motion** to approve the minutes as they stand and Nancy seconded. Motion passed unanimously.

Presidents Report:

Nancy reported that plantings and grass still look bad. There is an armadillo hole in front of 1599 Monarch. The sprinklers are not working at 1601 and 1605 Monarch. All sprinkler heads should be checked. We need to check with Tom on the mulch schedule and fertilizer schedule. 1619 Monarch needs the hibiscus removed and replaced with something else. A discussion on the trimming of the oak trees followed. It was suggested that maybe we should consider removing the oak trees.

The letter to everyone requesting rental application forms, reminder of cars in garages and pick-up trucks are not permitted went out.

Treasurers Report: Lynn reported on the February financials with \$5,345 in operating and \$69,736 in reserves. Nancy asked that we look into bush and plant replacement.

Management Report:

Roofs Lynn Lakel reported that Grant from All Washed Up has completed the roof cleaning. The Board noticed that the sidewalk at 1661 Monarch drive was not done. Lynn will call Grant to have it done.

Pest Control: The inside pest control is schedule for February 12 and Lynn will be in attendance. They will also be doing the outside treatment. Lynn will check with Hoskins and negotiate lower rate for Termite Booster treatment. Next outside treatment is scheduled for May.

Sensors: 781 Tartan and 1601 Monarch were repaired.

Landscaping /Fertilization: Walk around was done. Additional fertilization to be done as the sprinklers are fixed.

Unfinished Business: Lynn reported that Mark and Nancy will still be running for the Board. Lynn will ask Angie is she intends to run. A discussion on new lights and numbers being installed when the painting is done followed.

Next Meeting:

Annual Meeting on March 11, 2016 at 10:00 at the Clubhouse.

Adjournment: Nancy made a motion to adjourn and Mark seconded to adjourn at 10:58 am. **Motion** passed unanimously.

Submitted by:

Lynn Lakel, Sunstate Management Group